

ORDER FOR RESTITUTION

Part 5 of the *Victims Rights and Support Act 2013*

FILE NUMBER: RT 1010101
DEBT NUMBER: D0 5555
DEFENDANT: May McPhee
ADDRESS OF DEFENDANT: 1 Lilyfield Street
Nowra 2541

AMOUNT OF RESTITUTION DEBT: \$1,500.00
DATE OF ORDER: 29 May 20xx

On 1 January 20xx, Mary Willis applied for support as a victim of an act of violence occurring on 1 August 20xx. On 1 February 20xx, I approved the following victims support payments:

Recognition Payment	\$
Financial Assistance for Immediate Needs	\$2,000.00
Financial Assistance for Economic Loss	\$1,000.00

TOTAL :	\$3,000.00
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You, the defendant named above, were convicted of the following offence/s relating to the act of violence:

Date of conviction	Place of Conviction	Offence
15 October 20xx	Nowra Local Court	Common assault

I am satisfied that:

- the victim has been approved a recognition payment and/or financial assistance, and
- the defendant has been convicted of a *relevant offence*;
- the defendant is one of 2 co-offenders convicted of a relevant offence(s).

I therefore make an order for restitution against the defendant in the sum of: **\$1,500.00**

You are required to pay the amount specified as the amount of restitution debt above to the Victims Support Fund.

If you do not respond in one of the ways outlined below by 25 June 20xx, the order is confirmed in full without further notice and must be paid by **25 June 20xx**.

If payment is not received by **25 June 20xx**, we will refer the matter to Revenue NSW for enforcement action against you and you may incur additional costs.

Issued by the Commissioner of Victims Rights

YOUR OPTIONS TO RESPOND TO THIS ORDER

1. Pay the restitution order in full by 25 June 20xx.

Payment may be made by EFT:

Bank: Westpac Banking Corporation
BSB: 032-001 Account No: 201716
Name of Account: DCJ Operating 1
Payment Description: **D05555**

Alternatively, you can send a cheque to the Commissioner at the address below, quoting your name and the debt number above. The cheque should be made payable to the *NSW Department of Communities and Justice*.

2. Apply for time to pay through Revenue NSW by 25 June 20xx.

Complete the attached Consent to an Order for Restitution form and return it to Victims Services by email to vs@justice.nsw.gov.au, or by post to:

Commissioner of Victims Rights
Victims Services
Locked Bag 5118
PARRAMATTA NSW 124

If you consent to the order for restitution, you waive the right to object at a later date.

3. Object to the Commissioner making the order by 25 June 20xx.

Complete the attached Objection to Order for Restitution form and Affidavit of Financial Circumstances and return it to Victims Services. We will notify you of the Commissioner's final decision.

IF YOU NEED LEGAL ADVICE

If you need legal advice or assistance, contact **LawAccess NSW** by phoning 1300 888 529 for free legal services to people who have a New South Wales based legal enquiry.

IF YOU HAVE ENQUIRIES REGARDING THIS ORDER

If you have any other enquiries, please contact Victims Services on 1800 633 063 or by email on vs@justice.nsw.gov.au and ask for the Restitution Section, quoting the above reference number.