

WDO activity timesheet

WDO participant's name						
Participant's phone number						
Activity type						
FORM TO BE RETURNED by the 15th of each month to the email: OR in person at address:						
Sponsor/Organisation's name						
Supervisor's name						
Supervisor's role						
Day	Date	Start	Stop	Break	Hours worked	
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
Sub-total						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
Sub-total						

Day	Date	Start	Stop	Break	Hours worked
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
Sub-total					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
Sub-total					
TOTAL					

*Note: The maximum amount that can be cleared on a WDO is \$1,000.00 per month.

Participant's declaration

I certify that the information in this timesheet, including the record of my actual hours of attendance on the WDO activity, are true and correct. I understand that giving false or misleading information is a serious offence.

Participant's name			
Participant's signature		Date	
WDO portal user's name			
WDO portal user's signature		Date	

**If you have any questions please call the
WDO hotline 1300 478 879 or email WDO@legalaid.nsw.gov.au**