

AFFIDAVIT OF SERVICE BY HAND (DIVORCE)

Filed in: **Tick the first box**

- Federal Circuit and Family Court of Australia
- Family Court of Western Australia
- Other (specify):

The applicant cannot personally serve the respondent.

If the respondent signed the Acknowledgment of Service (Divorce), it must be attached to this form.

Client ID **Write your client ID**

File number **Write your file number**

Leave this section blank COURT USE ONLY

Filed at

Filed on

Court date

Court time

Part A

Person serving documents

1. Name

Family name **Write your surname**

Given names **Write your first and middle names**

2. Address

Write your address here

State

Postcode **Write your postcode**

3. Occupation

Write your job title or position

4. Relationship to person served

Explain your relationship with the Respondent

Part B

Details of service

5. Person served (respondent)

Family name **Write the Respondents surname**

Given names **Write the Respondents first and middle names**

6. Date documents served

Write the date you served the documents

7. What documents were served?

Application for Divorce **Tick this box**

Marriage, Families & Separation brochure **Tick this box**

Other (give details): **Tick this box and list any other documents served on the Respondent, for example, Acknowledgment of Service**

8. How were the documents served?

Tick the box to show how you served the documents

I handed them to the person at (give address): **Write the address here**

I attempted to hand them to the person at (give address): **Write the address here**

The person refused to accept them. I put them down and left them in the presence of the person and told the person what they were.

Part C

Identity of person served

9. How was the person served identified?

(Please tick all that apply)

Tick the box to show how you identified the Respondent

- The person is shown in the attached photograph
- I saw the person sign the attached Acknowledgment of Service (Divorce)
- I know the person (explain how you know the person below): **Write your explanation here**
- I spoke to the person at the time of service (give details of the conversation you had with the person relating to identity): **Write the details of your conversation here**

Part D

Signing

Do not swear/affirm this affidavit until you are with a person who is authorised to witness your signature.

Tick the box to show whether you want to swear (religious oath) or affirm (non-religious oath) your affidavit

I swear / affirm that:

1. I am the server.
2. The facts set out are true.

Sign here
Signature

Place **Write the suburb**
Date **Write the date**

Witness signs here
Before me (signature of witness)

Write the witness's full name
Full name of witness (print name)

Tick the box to show the witness's qualifications

- Lawyer
- Justice of the Peace
- Authorised Staff Member of the Court
- Other (specify):

The witness must also sign the annexure note on the Acknowledgment of Service (Divorce).