

Rachel Smith  
123 Johns Street  
PENRITH NSW 2750

28 January 20xx

Natalie Saad  
1/22 Example Street  
PENRITH NSW 2750

'WITHOUT PREJUDICE'

Dear Natalie

**RE: YOUR FURNITURE & WHITEGOODS**

I refer to your letter dated 21 January 20xx.

I deny that we had an agreement that I would return your furniture and whitegoods to you when you returned from Queensland. You gave them to me to keep because you were moving to Queensland for work. There was no mention that you would be coming back from Queensland and certainly no agreement that I would return them to you.

I have sold the furniture including the bed, couch and dining table and chairs.

I am willing to pay you \$300 instead of returning them to you. This offer is open for seven (7) days from the date of this letter.

If you start legal action against me, I intend to defend the claim as there was no agreement between us.

Yours sincerely

**Rachel Smith**

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