

## WRIT FOR LEVY OF PROPERTY

### COURT DETAILS

Court Write 'Local Court'  
#Division Write 'Small Claims Division'  
#List Delete or leave this section blank  
Registry Write the name of the registry where the statement of claim was filed  
Case number Write the case number on the statement of claim

**TITLE OF PROCEEDINGS** This section should be completed with the same details as in the 'TITLE OF PROCEEDINGS' section of the statement of claim form.

[First] plaintiff **[name]**

#Second plaintiff #Number of plaintiffs (if more than two)

[First] defendant **[name]**

#Second defendant #Number of defendants (if more than two)

### JUDGMENT DETAILS

Judgment creditor [name] [role of party] Write your name  
Judgment debtor [name] [role of party] Write judgment debtor's name  
Date judgment took effect Write the date the judgment was made. Contact the court if you don't know the date of the judgment.

### TO THE SHERIFF OF NEW SOUTH WALES AND ALL SHERIFF'S OFFICERS

Location of property Write the judgment debtor's address  
Amount of unpaid judgment debt This is the amount of the judgment debt less any repayments made by the judgment debtor since the date of judgment  
Enforcement costs Write the fees you have paid after judgment such as court filing fees, solicitors fees (if you used a solicitor) and service fees. The maximum you can claim for service fees is what the Office of the Sheriff would charge. You can check the current amount on the [NSW Local Courts website](#)  
Interest The amount of interest on the unpaid judgment debt amount  
Total amount to be levied This amount is the unpaid judgment plus the enforcement costs and interest.

Levy on the property of the judgment debtor to the amount referred to above together with any additional costs incurred in executing this writ and interest accruing on the judgment under section 101 of the Civil Procedure Act after the issue of this writ.

This writ is enforceable against any property of the judgment debtor situated in New South Wales. The judgment creditor has nominated the above location at which the judgment debtor is believed to have property.

This writ authorises the execution of the writ at other locations nominated by the judgment creditor on payment of further fees for execution.

This writ does not authorise the Sheriff or Sheriff's officers to sell the land if the amount outstanding under the judgment is less than \$20,000.

Interest is not payable under section 101 if the amount of the judgment is paid in full within 28 days after the judgment takes effect.

### ISSUING DETAILS

This writ continues to be in force for 12 months from the date of issue or such further time as is permitted under UCPR 39.20.

Writ #originally issued on	<a href="#">Leave this section blank</a>
Issued at	<a href="#">Leave this section blank</a>
Signature	<a href="#">Leave this section blank</a>
Capacity	<a href="#">Leave this section blank</a>
Date writ received by Sheriff	<a href="#">Leave this section blank</a>

### # RENEWAL DETAILS

This writ continues to be in force for the period specified in the terms of the renewal order below or such further time as is permitted under UCPR 39.20.

Writ renewed on	<a href="#">Leave this section blank</a>
Decision maker	<a href="#">Leave this section blank</a>
Terms of renewal order	<a href="#">Leave this section blank</a>
Issued at	<a href="#">Leave this section blank</a>
Signature	<a href="#">Leave this section blank</a>
Capacity	<a href="#">Leave this section blank</a>
Date writ received by Sheriff	<a href="#">Leave this section blank</a>

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## JUDGMENT CREDITOR'S DETAILS

Name [Write your name](#)

Address for service [Write your address](#) [#\[building name\]](#)  
[#\[unit/level number\]](#)  
[\[street number\]](#) [\[street name\]](#) [\[street type\]](#)  
[\[suburb/city\]](#) [\[state/territory\]](#) [\[postcode\]](#)

Telephone [Write your phone number](#)

#Fax [Write your fax number, if you have one](#)

Email [Write your email address, if you have one](#)

#Note: Interest is not applicable in relation to a judgment debt for unpaid Local Government rates under section 566(5) of the Local Government Act 1993.