

[#PROBATE #LETTERS OF ADMINISTRATION #LETTERS OF ADMINISTRATION WITH WILL ANNEXED]

Delete every # option so that it says **LETTERS OF ADMINISTRATION** or **LETTERS OF ADMINISTRATION WITH WILL ANNEXED**

COURT DETAILS

Court Supreme Court of New South Wales
Division Equity
List Probate
Registry Sydney
Case number Write the case number – you can find this on your published Notice of Intended Application

DECEASED'S DETAILS

Estate of: **[name of deceased]**
Write the full name of the deceased
Late of: **[address]**
Write the deceased's suburb/town, State/country
Occupation: **[occupation]**
Write the occupation of the deceased
Date of death: **[date of death]**
Write the date of death. This must be the same as the date on the death certificate
#Date of will: **[date of will]**
Write the date of the will, if applying for letters of administration with the will annexed
#Number of codicils: **[number]**
If the deceased had a codicil, write the number of codicils
#Date of codicils: **[date/s]**
Write the date of the codicil, if relevant.

[#PROBATE #LETTERS OF ADMINISTRATION #LETTERS OF ADMINISTRATION WITH WILL ANNEXED] DETAILS Choose either **#LETTERS OF ADMINISTRATION** OR **#LETTERS OF ADMINISTRATION WITH WILL ANNEXED** and delete the rest

Granted to: **#[name and address of person to whom grant is made]** Write the name and address of the person applying for the grant
Basis of grant: **[see Supreme Court website for information about what to include in this section]**
If the deceased did not have a will, write "Administration"
If the deceased had a will but there is no executor or the executor is unwilling or unable to act, write "Administration with Will annexed"

The attached inventory lists property disclosed to the Court under s.81A of the Probate and Administration Act 1898. It is issued by the Court under s.91 (2) of that Act.

SEAL AND SIGNATURE

Court seal	Leave this section blank
Signature	Leave this section blank
Capacity	Leave this section blank
Date	Leave this section blank