

# Information sheet

## To be completed by client

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_  
\_\_\_\_\_

3. Current mobile telephone number: \_\_\_\_\_

4. Home telephone number: \_\_\_\_\_

5. I was born on: \_\_\_\_\_  
I am currently \_\_\_\_\_ years of age.

6. The respondent was born on \_\_\_\_\_  
and is currently \_\_\_\_\_ years of age.

7. I started a relationship with the respondent in \_\_\_\_\_

8. The respondent and I married on: \_\_\_\_\_

9. The respondent and I separated on a final basis on: \_\_\_\_\_

10. Names and dates of birth of the child/ren:

**Child One**

Names \_\_\_\_\_  
Date of birth \_\_\_\_\_

**Child Two**

Names \_\_\_\_\_  
Date of birth \_\_\_\_\_

**Child Three**

Names \_\_\_\_\_  
Date of birth \_\_\_\_\_

**Child Four**

Names \_\_\_\_\_  
Date of birth \_\_\_\_\_

11. Is there a Family Violence Order?  Yes  No

12. When was it made? \_\_\_\_\_

13. Are there any orders from the Family/Local Court about the child/ren?  Yes  No

14. What responsibilities did you have in relation to the child/ren before separation including taking them to school, doctors, cooking and cleaning?  
\_\_\_\_\_  
\_\_\_\_\_

15. What duties did the respondent carry out during the relationship?  
\_\_\_\_\_  
\_\_\_\_\_

16. What housing do you currently live in?  
\_\_\_\_\_

17. Who else lives there?  
\_\_\_\_\_

18. What housing does the respondent live in?  
\_\_\_\_\_

19. Who else lives there?  
\_\_\_\_\_

### Since separation:

20. Who has supervised the child/ren in your household?  
\_\_\_\_\_

21. Who has supervised the child/ren in the respondent's household?  
\_\_\_\_\_

22. How often have the child/ren spent time with the respondent?  
\_\_\_\_\_

23. Has anything changed to the time that the child/ren have spent with the respondent recently?  
\_\_\_\_\_  
\_\_\_\_\_

24. Does the respondent pay Child Support?  Yes  No

25. If so how much? \_\_\_\_\_

26. Do you financially support the child/ren?  Yes  No

27. Do you work?  Yes  No

28. If so where do you work and what are your hours of work?  
\_\_\_\_\_

29. Who looks after the child/ren when you are at work?  
\_\_\_\_\_

30. Are the child/ren in good health?  Yes  No

31. Do the child/ren have any medical problems?  Yes  No

32. If so what are they?  
\_\_\_\_\_

33. Are they undergoing any counselling?  Yes  No

34. Who has taken the child/ren to medical appointments and immunisations etc in the past?  
\_\_\_\_\_

35. Are the child/ren fully immunised?  Yes  No

36. Do the child/ren attend daycares/school?  Yes  No

37. If yes, please state where:  
\_\_\_\_\_

38. Has their school/daycare/preschool changed recently?  Yes  No

39. Do any of the child/ren have any special needs?  Yes  No  
If yes, please state here:  
\_\_\_\_\_

### Details of respondent

40. What is the respondent's full name?  
\_\_\_\_\_

41. What is their date of birth?  
\_\_\_\_\_

42. Where do they usually live?  
\_\_\_\_\_

43. Who lives with them?  
\_\_\_\_\_

44. If the respondent is not at their home, at what other address would we be able to find them?  
\_\_\_\_\_  
\_\_\_\_\_

45. What is the respondent's telephone number?  
\_\_\_\_\_

### Risks to the child/ren

46. What were the circumstances surrounding the child/ren being retained/removed by the respondent?  
\_\_\_\_\_  
\_\_\_\_\_

47. Has there ever been any involvement by DoCS with your family, if so when and in what circumstances?  
\_\_\_\_\_  
\_\_\_\_\_

48. Do you allege that the respondent has abused the child/ren? If so, when and what is the nature of the allegation?  
\_\_\_\_\_  
\_\_\_\_\_

49. Do you allege that the respondent drinks excessively or is a drug user? If so, what specifically do you allege?  
\_\_\_\_\_  
\_\_\_\_\_

50. Has the respondent been violent towards you? If so, when and what happened?  
\_\_\_\_\_  
\_\_\_\_\_

51. Has the respondent been violent towards the child/ren? If so, when and in what circumstances?  
\_\_\_\_\_  
\_\_\_\_\_

52. Did you report the violence to anyone including to doctors, teacher, psychologists, police, the Department of Community Services (DoCS) or friends?  
\_\_\_\_\_  
\_\_\_\_\_

53. If the child/ren have a passport who currently holds that passport?  
\_\_\_\_\_

54. Are you alleging that there is any risk that the other party will remove the child/ren from Australia?  
\_\_\_\_\_  
\_\_\_\_\_