

Application

for legal aid

Use this form to apply for **legal aid** in **New South Wales**

For help to fill out this form

- call LawAccess NSW on **1300 888 529** or **1300 889 529** TTY or
 - speak to our staff at a Legal Aid NSW office (*listed on the back of this form*).
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If you are deaf or have a hearing or speech impairment, call the **NRS on 133 677**.



If you need an interpreter, call the Translating and Interpreting Service (TIS) on **13 14 50**. They can arrange an interpreter to call **LawAccess NSW or Legal Aid NSW**.

Office use only

Client ID

File ID

CASES Number

Matter type

Criminal Family Civil

How can Legal Aid NSW help me?

Help over the phone

Call LawAccess NSW on **1300 888 529**. LawAccess NSW is a free telephone service that provides legal information, referrals and in some cases, advice for people who have a legal problem in NSW.

If you are under 18 and need advice about a criminal law problem, or think you might be in trouble with the police you can call the Youth Hotline on **1800 10 18 10**.

Face-to-face legal advice

You can get free face-to-face legal advice at most Legal Aid NSW offices. Legal advice is usually limited to 20 minutes. You should phone your nearest Legal Aid NSW office for an appointment (listed on the back of this form).

Help at court

If you need ongoing legal help from a solicitor, you need to apply for a grant of legal aid and fill in this application form or contact a private solicitor to complete an online application.

A grant of legal aid provides you with legal representation in court by a solicitor who works for Legal Aid NSW or a private solicitor paid for by Legal Aid NSW.

Legal Aid NSW provides legal assistance for many criminal, family and civil matters. However, we do not provide legal aid for every legal problem.

How do I get a grant of legal aid?

Our policies explain the types of matters where legal aid is available and who is eligible for legal aid.

We look at:

- what you want legal assistance for
- whether it is reasonable in all the circumstances to grant legal aid (called a merit test)
- what you earn and what you own (called a means test).



To see if you are likely to pass the means test, use the Means Test Indicator at www.legalaid.nsw.gov.au

For more information about our policies check out our *A-Z guide to policies or Policy Online* at www.legalaid.nsw.gov.au



If legal aid is available for your type of matter and you think you are eligible for legal aid, you must complete this application form and send supporting documentation.

Who can help me fill out the application form?

- LawAccess NSW on **1300 888 529**;
- Legal Aid NSW staff (by appointment or at an advice clinic); or
- a private solicitor (you may need to pay for this service)

How do I know if I've been granted legal aid?

After you send us your completed application form, we will send you a letter telling you:

- if you have been granted legal aid
- what the grant is for
- any conditions you must meet to get legal aid.

What if I'm not satisfied with the decision?

In most matters, if you do not agree with the decision either because you have been refused legal aid or because you do not agree with the conditions, you can apply to have the decision reviewed by an independent committee called the Legal Aid Review Committee. Generally you will need to lodge your appeal within 28 days.

Is legal aid free?

No. A grant of legal aid is not free. You will usually be asked to pay:

- some money towards your legal costs at the start of your case
- some or all of your legal costs at the end of your case.

What if my circumstances change?

You must tell us immediately if:

- you change your address
- your financial details or other details change
- you become aware of information likely to affect your eligibility for legal aid
- you want to change your solicitor. You cannot change your solicitor without our agreement.

Need more info about Legal Aid NSW?

Visit our website at www.legalaid.nsw.gov.au or contact your nearest Legal Aid NSW office.


FILLING IN THIS FORM

- Please use black or blue pen
- Print in BLOCK LETTERS
- Mark boxes like this with a ✓ or ✗
- Where you see a box like this Go to 5 skip to the question number shown. You do not need to answer the questions in between

1 You should seek legal advice before applying for legal aid.

- Call LawAccess NSW on **1300 888 529**;
- Speak to a private solicitor who may then lodge an online application on your behalf;
- Speak to a Legal Aid NSW solicitor at one of our offices.

Have you sought legal advice about your legal problem?

No  You should seek legal advice before applying for legal aid.

Yes Go to next question

2 What type of legal matter is this application for?

Criminal Family Civil Don't know

3 Your name

Mr Mrs Miss Ms Other

First name

Middle name

Last name

4 Have you ever used or been known by any other name?

No Go to next question

Yes What is your other name?

5 Gender

Male Female Other

6 Your date of birth

7 What is your current relationship status?

Single De facto
Married Separated
Divorced Widowed

8 Are you currently homeless?

No Go to next question

Yes Go to 10 and provide an address where we can contact you

9 Your home address

 Suburb Postcode

10 Your postal address or an address where you want your mail to be sent

 Suburb Postcode

11 Your contact details

Home phone number Work phone number

Mobile phone number Fax number

Email address

Would you prefer to be contacted by email?

No Yes

12 Are you currently in prison or a detention centre?

No Go to next question

Yes Give details below

Name of prison or detention centre

Corrective Services MIN number

Date your detention started

13 Police reference number (CNI number) (if applicable)

14 Current NSW driver's licence number

Additional Questions

15 How did you find out about Legal Aid NSW e.g. internet, court, counsellor, friends, etc?

16 Were you born in another country?

No **Go to next question**

Yes Give details below

Which country were you born in?

What year did you arrive in Australia?

17 Do you speak a language other than English at home?

No **Go to 19**

Yes Which language do you speak at home?

18 Do you need an interpreter?

No **Go to next question**

Yes Which language do you need an interpreter for?

19 Are you of Aboriginal or Torres Strait Islander origin?

If you identify as both Aboriginal and Torres Strait Islander origin, please tick both 'Yes' boxes.

No	<input type="checkbox"/>
Yes – Aboriginal	<input type="checkbox"/>
Yes – Torres Strait Islander	<input type="checkbox"/>

20 Do you have a disability?

No **Go to 22**

Yes What is your disability? (Mark all that apply)

Acquired brain injury	<input type="checkbox"/>
Autism spectrum	<input type="checkbox"/>
Chronic health condition	<input type="checkbox"/>
Cognitive/intellectual	<input type="checkbox"/>
Hearing/speech impairment	<input type="checkbox"/>
Mental health condition	<input type="checkbox"/>
Physical impairment	<input type="checkbox"/>
Vision impairment	<input type="checkbox"/>
Other	<input type="checkbox"/> Give details

21 What type of disability support do you need from us?

None	<input type="checkbox"/>
Auslan interpreter	<input type="checkbox"/>
Hearing loop	<input type="checkbox"/>
Wheelchair access	<input type="checkbox"/>
Large print documents	<input type="checkbox"/>
Other	<input type="checkbox"/> Give details

22 Are you a participant in the National Disability Insurance Scheme (NDIS)?

No

Yes


23 Are you currently experiencing or at risk of family violence (including from a former relationship)?

No

Yes

Financial Details

24 Have you used the Means Test Indicator at www.legalaid.nsw.gov.au to see if you are likely to pass the means test?

No  You could use the Means Test Indicator at www.legalaid.nsw.gov.au to see if you are likely to pass the means test.

Yes **Go to next question**

25 Are you currently **employed**?

No **Go to next question**

Yes What is the basis of your employment?

Full-time	<input type="checkbox"/>	Casual	<input type="checkbox"/>
Part-time	<input type="checkbox"/>	Self-employed	<input type="checkbox"/>

26 Do **you** currently receive a Centrelink or Department of Veterans' Affairs benefit or pension?

No **Go to 29**

Yes Give details below

Which benefit or pension do you currently receive e.g. Newstart or Disability Support Pension?

Do you receive the maximum payment?

No Yes Don't know

How much do you receive from Centrelink or the Department of Veterans' Affairs

\$ Weekly Fortnightly

 Attach your Income Statement from Centrelink or a statement from the Department of Veterans' Affairs.

27 Is your Centrelink benefit **currently** suspended because of a lump sum payment?

A lump sum payment could be a compensation payment, a superannuation payment or a retrenchment payment.

No **Go to 28**

Yes Give details below

How much of your benefit was suspended?

\$

Date suspension started

Date suspension finishes

What type of lump sum payment did you receive?

Amount paid

\$

Date paid

28 Do you agree to Legal Aid NSW checking the details of your benefit or pension with Centrelink?

Note: Agreeing to this will not affect your Centrelink benefit or pension.

No **Go to next question**

Yes Complete the Centrelink consent below

Centrelink consent

This consent will be used for the sole purpose of authorising the Department of Human Services (Centrelink) to provide information to Legal Aid NSW to assess your eligibility in relation to services provided by Legal Aid NSW.

I authorise Centrelink to electronically provide a statement of information to Legal Aid NSW to assist in the assessment of my entitlement to services from Legal Aid NSW.

- I understand that the information provided by Centrelink may include, where relevant, current or historical details of payments received, dependants, Centrelink deductions, income, assets and confirmation of my current address.
- I understand that this authority, once signed, is effective only for the period I am a client of Legal Aid NSW.
- I understand that this authority, which is ongoing, can be revoked at any time by giving notice to Legal Aid NSW.
- I understand that I will be able to obtain a written copy of the statements at any time from either Legal Aid NSW or Centrelink.

For more details about the Centrelink Confirmation eServices, visit Centrelink's website at

www.humanservices.gov.au

Your Centrelink Reference Number (CRN)

- - -

Your signature



Date

29 Is there **anyone** e.g. a spouse, partner or relative who gives you financial help or could assist you financially?

No **Go to 31**

Yes Give details below

What is the full name of this person?

What is your relationship to this person?

30 Does the person named in question 29 currently receive a Centrelink or Department of Veterans' Affairs benefit or pension?

No **Go to next question**

Yes Give details below

Which benefit or pension does this person receive e.g. Newstart or Disability Support Pension?

Does this person receive the maximum payment?

No Yes Don't know

How much does this person receive from Centrelink or the Department of Veterans' Affairs

\$ Weekly Fortnightly



Attach an Income Statement from Centrelink or a statement from the Department of Veterans' Affairs for this person.

31 Do you pay child support for any children **not** living with you?

No **Go to 32**

Yes Give details below

How many children do you pay for?

Total amount of child support paid

\$ Weekly Fortnightly


32 Do you or a person who could give you financial help have any **dependants**?

A dependant is someone who usually relies on you for financial support e.g. your spouse, partner or child.

No Go to next question

Yes Give details of all dependants

First name	Last name	Date of birth	Relationship to you	Living with you?
1.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
2.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
3.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
4.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
5.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
6.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>

 If there are more than 6 dependants, give details in the space provided on page 15.


Your Income

33 Do you or a person who could give you financial help, receive a **wage or salary**?

No Go to next question

Yes Give details of the income received below

	You	Other person
Period	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>
Net wage/salary (after tax)	\$	\$

 Attach copies of last 3 payslips or a letter from your employer showing the weekly income and tax paid for you and any person who could give you financial help.

34 Do you or a person who could give you financial help, get any **other income or benefit**?

No Go to next question

Yes Give details of the other income or benefit below


	You	Other person
Period	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>
Child support	\$	\$
Interest from investments	\$	\$
Board/Rent	\$	\$
Superannuation	\$	\$
Income from a trust	\$	\$
Worker's compensation	\$	\$
Other income	\$	\$

35 Are you or a person who could give you financial help, either self-employed, a farmer or a business owner?

No Go to next question

Yes Give details of the income earned below

	You	Other person
Period	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>
Income	\$	\$

 Attach copies of the last income tax return and the financial statements of the business or farm for you and any person who could give you financial help.

Your Expenses

36 Give details of the **expenses** paid by yourself and any person who could give you financial help.

	You	Other person
Period	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/>
Rent	\$	\$
Mortgage	\$	\$
Board	\$	\$
Rates	\$	\$
Child care fees	\$	\$
Child support	\$	\$
Loans	\$	\$
Other debts	\$	\$

Mark this box if you don't have any expenses

Your Assets

- 37** Do you or a person who could give you financial help, **own the home where you are currently living** (including a home you are paying off)?

No Go to next question

Yes Give details below

Address of the home you are currently living in
(write 'as above' if the same as your home address in Q9)

Suburb	Postcode

How much would the home sell for?

\$

Mortgage or amount still owing on the home

\$

- 38** If you are aged **60 years or older**, have you lived in your home for 5 years or more?

I'm aged under 60 Go to 40

No Go to next question

Yes Go to 40

- 39** Have you had to move out of your home or buy another home because of a disability or health problem?

No

Yes

- 40** Do you or a person who could give you financial help own any **other real estate** (i.e. an investment property) in Australia or elsewhere (including real estate you are paying off)?

No Go to next question

Yes Give details below

Address of the other real estate

Suburb	Postcode

How much would the other real estate sell for?

\$

Mortgage or amount still owing on the other real estate

\$

- 41** Do you or a person who could give you financial help own a **farm or business**?

No Go to next question

Yes Give details below

Address of farm or business

Suburb	Postcode

How much would the farm or business sell for?

\$

Mortgage or amount still owing on the farm or business

\$

- 42** Do you or a person who could give you financial help, own any **motor vehicles** (including motor vehicles you are paying off)?

No Go to next question

Yes Give details of motor vehicles below

Year	Make/Model	Market value	Money owing
		\$	\$
		\$	\$
		\$	\$

- 43** Do you or a person who could give you financial help, have a **bank account** in Australia or elsewhere?

No Go to next question

Yes Give details below

Bank name	Account number	Amount
		\$
		\$
		\$
		\$



Attach statements for the last 3 months for all accounts from these financial institution(s) for you and any person who could give you financial help.

- 44** Do you or a person who could give you financial help own **anything else of value** in Australia or elsewhere e.g. boats, caravans or shares?

No Go to 45

Yes Give details below

Description of item	Value
	\$
	\$
	\$

45 Do you have any other special **financial reasons** that we need to consider when making a decision about your application e.g. expenses because of a disability, personal debts etc?

No Go to next question

Yes Give details

Large dashed-line text area for providing details of financial reasons.

About Your Legal Problem

46 Did you start the legal action for which you are applying for legal aid?

No

Yes

47 Are there **current court/tribunal proceedings**?

No Go to next question

Yes Give details below

Next court/tribunal date

DD / MM / YYYY

Court/tribunal reference number

Text input field for reference number.

Court/tribunal name

Text input field for court/tribunal name.

Court/tribunal location (suburb or town)

Text input field for court/tribunal location.

Attach copies of relevant court documents.

48 Are you applying for legal aid for an **appeal** against a decision of a court or tribunal?

No Go to 50

Yes In the appeal, are you the appellant or respondent?

Appellant Respondent

49 Are you applying for legal aid for a **criminal appeal**?

No Go to next question

Yes What type of appeal is it?

Sentence Conviction Sentence and conviction

50 Do you have a solicitor that you want to represent you and who will agree to accept a grant of legal aid (if it is made)?

No Go to next question

Yes Give details below

Don't know

Solicitor's name

Text input field for solicitor's name.

Firm name

Text input field for firm name.

Address

Text input field for address.

Suburb

Postcode

Phone number

Text input field for phone number.

51 Have legal fees **previously** been paid to a solicitor or barrister for this matter by you or on your behalf?

No Go to 52

Yes Give details below

Who paid the fees?

Text input field for who paid the fees.

Who did you pay the fees to?

Text input field for who fees were paid to.

How much was paid?

\$ Text input field for amount paid.

52 Tell us about your legal problem and the legal action you want to take or respond to.

Include:

- what you want legal aid for
- what happened
- what the legal problem is
- who is involved and how they are involved
- how and when the legal problem started
- what has happened since then



Attach copies of legal, medical or other documents that you think would assist your application

A large rectangular area with horizontal dashed lines, intended for users to provide details about their legal problem and the action they want to take or respond to.

53 Can you give details of the **other party(ies) in the matter?**

No Go to next question

Yes Give details below

For **family** and **civil** law matters, provide details of the other person(s) or organisation with whom you are in dispute.
For **criminal** matters, provide details of any other person who has been charged with you (i.e. the co-accused).

<p>1 Details of the other party or co-accused (if known)</p> <p>What is your relationship to this party e.g. partner, employee? <input style="width: 100%;" type="text"/></p> <p>Full name <input style="width: 100%;" type="text"/></p> <p>Address <input style="width: 100%; height: 20px;" type="text"/> <hr style="border-top: 1px dashed #000;"/> <div style="text-align: right; font-size: small;">Postcode</div> <input style="width: 100%; height: 20px;" type="text"/></p> <p>Phone number <input style="width: 50%;" type="text"/> Date of birth <input style="width: 50%; font-family: monospace; font-size: small;" type="text" value="DD / MM / YY"/></p> <p>Details of the other party/co-accused's solicitor (if known)</p> <p>Solicitor's name <input style="width: 100%;" type="text"/></p> <p>Firm name <input style="width: 100%;" type="text"/></p> <p>Address <input style="width: 100%; height: 20px;" type="text"/> <hr style="border-top: 1px dashed #000;"/> <div style="text-align: right; font-size: small;">Postcode</div> <input style="width: 100%; height: 20px;" type="text"/></p> <p>Phone number <input style="width: 100%;" type="text"/></p>	<p>2 Details of the other party or co-accused (if known)</p> <p>What is your relationship to this party e.g. partner, employee? <input style="width: 100%;" type="text"/></p> <p>Full name <input style="width: 100%;" type="text"/></p> <p>Address <input style="width: 100%; height: 20px;" type="text"/> <hr style="border-top: 1px dashed #000;"/> <div style="text-align: right; font-size: small;">Postcode</div> <input style="width: 100%; height: 20px;" type="text"/></p> <p>Phone number <input style="width: 50%;" type="text"/> Date of birth <input style="width: 50%; font-family: monospace; font-size: small;" type="text" value="DD / MM / YY"/></p> <p>Details of the other party/co-accused's solicitor (if known)</p> <p>Solicitor's name <input style="width: 100%;" type="text"/></p> <p>Firm name <input style="width: 100%;" type="text"/></p> <p>Address <input style="width: 100%; height: 20px;" type="text"/> <hr style="border-top: 1px dashed #000;"/> <div style="text-align: right; font-size: small;">Postcode</div> <input style="width: 100%; height: 20px;" type="text"/></p> <p>Phone number <input style="width: 100%;" type="text"/></p>
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If there are more than 2 other parties or co-accused, give details in the space provided on page 15.

54 Please tell us about any **exceptional circumstances** that you want us to consider when making a decision about your application.

In some cases, legal aid may be granted to people who have exceptional circumstances. For example, you may have a serious illness or disability which may make it harder for you to present your case without legal representation.

Attach copies of any relevant documents, e.g. medical reports

Criminal Law Matters Only

Complete this section only if you have a criminal law matter

55 Do you want legal aid because you have been charged with a criminal offence?

No ► **Go to 61 – You do not need to answer questions 56 to 60**

Yes ► Give details of the charge(s)

Date charged	Description of charge	Criminal charge reference number	How do you want to plead?
DD / MM / YY		H	Guilty <input type="checkbox"/> Not guilty <input type="checkbox"/> Not sure <input type="checkbox"/>
DD / MM / YY		H	Guilty <input type="checkbox"/> Not guilty <input type="checkbox"/> Not sure <input type="checkbox"/>
DD / MM / YY		H	Guilty <input type="checkbox"/> Not guilty <input type="checkbox"/> Not sure <input type="checkbox"/>
DD / MM / YY		H	Guilty <input type="checkbox"/> Not guilty <input type="checkbox"/> Not sure <input type="checkbox"/>
DD / MM / YY		H	Guilty <input type="checkbox"/> Not guilty <input type="checkbox"/> Not sure <input type="checkbox"/>



Attach a copy of your charge sheet or court attendance notice (if available)

56 Have you already pleaded guilty in court to the charge(s)?

No

Yes

Not sure

57 Have you been committed for trial/sentence (if applicable)?

No

Yes

Not sure

58 Do you want legal aid for a Supreme Court bail application?

No ► **Go to 60**

Yes ► *Go to next question*

59 Have you already applied for bail?

No ► *Go to next question*

Yes ► Give details below

When did you apply for bail?

DD / MM / YYYY

In which court did you apply for bail?

What was the result?

60 Has any of your property been taken or restrained under a proceeds of crime order?

No ► **Go to 74 – You do not need to answer questions 61 to 73**

Yes ► Attach a copy of the proceeds of crime order. ► **Go to 74**

Family Law and Care and Protection Matters Only

Complete this section only if you have a family law or care and protection matter

61 Are you applying for legal aid for a family law or care and protection matter?

No **Go to 74 – You do not need to answer questions 62 to 73**

Yes **Go to next question**

62 Does your matter involve applications or orders affecting children?

No **Go to next question**

Yes **Give details of the children affected**

First name	Last name	Date of birth	Relationship to you	Living with you?
1.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
2.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
3.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
4.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
5.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>
6.		DD / MM / YY		No <input type="checkbox"/> Yes <input type="checkbox"/>



If your matter involves more than 6 children, give details in the space provided on page 15.

63 Are there any current court orders about the family law or care and protection matter (including apprehended domestic violence orders, Children’s Court orders or Family Court orders)?

No **Go to next question**

Yes **Give details below**

Name of court/tribunal that made the order

Date on which the order was made

Briefly tell us what the orders say

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Attach a copy of the current orders.

64 Does your matter involve Community Services (formerly DoCS)?

No **Go to 67**

Yes **Go to next question**

65 Have your children been removed by Community Services?

No **Go to 67**

Yes **When were the children removed by Community Services?**

66 Were the children living with you when they were removed?

No **Give details of your involvement with the children**

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Yes **Go to 67**

Family Law and Care and Protection Matters Only *continued*

67 Does your family law matter involve property?

No **Go to 69**

Yes Give details of the property involved

Description of Property / Property address	Market value	Amount owed
1.	\$	\$
2.	\$	\$
3.	\$	\$
4.	\$	\$

68 Do you intend to sell the property(ies)?

No **Go to next question**

Yes How do you intend to distribute the funds from the sale of the property(ies)?

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.....

69 Were you married or in a de facto relationship to the person you are in dispute with?

No **Go to next question**

Yes Give details below

Date you were married/
relationship started

D D / M M / Y Y Y Y

Date separated

D D / M M / Y Y Y Y

Date divorced (if applicable)

D D / M M / Y Y Y Y

70 Have you attended family dispute resolution?

No **Go to 72**

Yes Attach a copy of the certificate/waiver you were given (if available).

71 Did you attend family dispute resolution at Legal Aid NSW?

No

Yes

72 Has an apprehended domestic violence order been made for you?

No **Go to next question**

Yes What type of apprehended domestic violence order has been made for you?

Interim Final

Attach a copy of the apprehended domestic violence order.

73 Has an apprehended domestic violence order been made for the protection of any **children**?

No **Go to next question**

Yes What type of apprehended domestic violence order has been made for the children?

Interim Final

What part did you play in getting the apprehended domestic violence order made for the children?

Applicant Defendant Not a party

Attach a copy of the apprehended domestic violence order.

Safety Concerns

74 Safety concerns

Do you fear for your safety?	No <input type="checkbox"/> Yes <input type="checkbox"/>	Give details below
Do you fear for the safety of your children?	No <input type="checkbox"/> Yes <input type="checkbox"/>	Give details below
Are there any current investigations about child abuse?	No <input type="checkbox"/> Yes <input type="checkbox"/>	Give details below

If you fear for your safety or the safety of your children, please tell us why you are afraid.

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.....

Checklist

75 Checklist

Make sure that you attach copies of the following documents:

Financial documents

<input type="checkbox"/> Centrelink Statement of Benefit (if you are receiving a Centrelink pension and you did not sign the Consent in question 28) or a statement from the Department of Veterans' Affairs (if you answered Yes at question 26 and/or question 30)
<input type="checkbox"/> Last 3 months bank statements for all accounts (ATM receipts are not sufficient) (if you answered Yes at question 43)
<input type="checkbox"/> 3 most recent payslips or a letter from your employer showing your weekly income and tax paid (if you are employed) (if you answered Yes at question 33)
<input type="checkbox"/> Last tax return and financial statements for your business or farm (if you are self employed) (if you answered Yes at question 35)

You MUST also provide copies of the documentation listed above for any person who could give you financial help.

Criminal law documents

<input type="checkbox"/> Copy of charge sheet or court attendance notice (if you answered Yes at question 55)
<input type="checkbox"/> Copy of proceeds of crime order (if you answered Yes at question 60)

Family law documents

<input type="checkbox"/> Copy of any current court orders (if you answered Yes at question 63)
<input type="checkbox"/> Copy of the family dispute resolution certificate/waiver (if you answered Yes at question 70)
<input type="checkbox"/> Copy of Apprehended Domestic Violence Order (ADVO) (if you answered Yes at question 72 or question 73)

Other documents

<input type="checkbox"/> Attach copies of any other relevant legal, medical or other documents that you think would assist your application (See questions 52 and 54)
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Signature

<input type="checkbox"/> Sign the Centrelink Consent (if applicable) (See question 28)
<input type="checkbox"/> Sign the Declaration (See question 76)

Declaration

76 Declaration

I declare that all the information I have given is true and correct. I understand that it is an offence to:

- provide a document to Legal Aid NSW that is false or misleading
- make a false or misleading oral or written statement in relation to this application.


Your signature

 SIGN HERE

Date

DD / MM / YYYY

77 Where do I send this form?

-  Make sure that you have completed the checklist and attach all relevant documents.

In person:

You can hand the form in at any Legal Aid NSW office listed on the back page of this form.

Post:

Legal Aid NSW
Grants Division
PO Box K847
HAYMARKET NSW 1240

Fax:

(02) 9219 5533

Privacy Statement

Legal Aid NSW collects personal information from you in order to determine your eligibility for legal aid, to ensure accountability for the assistance we provide and to plan and report on our services.

The information is stored by us in accordance with NSW privacy legislation. You have a right to apply to access and correct the information we hold about you.

You can get more information about privacy by contacting:

The Privacy Officer
Legal Aid NSW
PO Box K847
Haymarket NSW 1240

Central Sydney

Ground Floor
323 Castlereagh Street
SYDNEY NSW 2000
PO Box K847, Haymarket 1240
DX 5 Sydney
Tel: (02) 9219 5000
TTY: (02) 9219 5126
Fax: (02) 9219 5533

Veterans' Advocacy Service

323 Castlereagh Street
SYDNEY NSW 2000
PO Box K847, Haymarket 1240
DX 5 Sydney
Tel: (02) 9219 5148
Fax: (02) 9219 5145

Bankstown

Level 7, Civic Tower
66-72 Rickard Road
BANKSTOWN NSW 2200
Tel: (02) 9707 4555
Fax: (02) 9708 6505
DX 11231 BANKSTOWN

Blacktown

Suites 36 & 37, Level 2
Kildare Court
13-17 Kildare Road
BLACKTOWN NSW 2148
Tel: (02) 9621 4800
Fax: (02) 9831 5597
DX 8111 BLACKTOWN

Burwood

Including **Mental Health Advocacy Service**
Level 4
74-76 Burwood Road
BURWOOD NSW 2134
Tel: (02) 9747 6155
Fax: (02) 9744 6936
TTY: (02) 9747 0214
DX 8541 BURWOOD

Campbelltown

Suite 1, Level 4
171-179 Queen Street
CAMPBELLTOWN NSW 2560
Tel: (02) 4628 2922
Fax: (02) 4628 1192
DX 5119 CAMPBELLTOWN

Coffs Harbour

41 Little Street
COFFS HARBOUR NSW 2450
Tel: (02) 6651 7899
Fax: (02) 6651 7897
DX 7576 COFFS HARBOUR

Dubbo

64 Talbragar Street
DUBBO NSW 2830
Tel: (02) 6885 4233
Fax: (02) 6885 4240
DX 4031 DUBBO

Fairfield

Suite 1, Level 2
25 Smart Street
FAIRFIELD NSW 2165
Tel: (02) 9727 3777
Fax: (02) 9724 7605
DX 25068 FAIRFIELD

Gosford

Ground Floor
92-100 Donnison Street
GOSFORD NSW 2250
Tel: (02) 4324 5611
Fax: (02) 4324 3503
DX 7222 GOSFORD

Lismore

Suite 6, Level 4
29 Molesworth Street
LISMORE NSW 2480
Tel: (02) 6621 2082
Fax: (02) 6621 9874
DX 7740 LISMORE

Liverpool

Level 4, Interdell Centre
47 Scott Street
LIVERPOOL NSW 2170
Tel: (02) 9601 1200
Fax: (02) 9601 2249
DX 5045 LIVERPOOL

Newcastle (Civil & Family Law)

Level 2
51-55 Bolton Street
NEWCASTLE NSW 2300
Tel: (02) 4929 5482
Fax: (02) 4929 3347
DX 7911 NEWCASTLE

Newcastle (Criminal Law)

Level 3
400 Hunter Street
NEWCASTLE NSW 2300
Tel: (02) 4929 5482
Fax: (02) 4929 3347
DX 7823 NEWCASTLE

Nowra

Level 2
59 Berry Street
NOWRA NSW 2541
Tel: (02) 4422 4351
Fax: (02) 4422 4340
DX 5311 NOWRA

Orange

Suite 4
95 Byng Street,
ORANGE NSW 2800
Tel: (02) 6362 8022
Fax: (02) 6361 3983
DX 3040 ORANGE

**Parramatta
Civil and Family Law and
Child Support Service**

Level 5
91 Phillip Street
PARRAMATTA NSW 2150
DX 8293 PARRAMATTA

Civil and Family Law

Tel: (02) 9891 1600
Fax: (02) 9689 1082

Child Support Service

Tel: (02) 9633 9916 or
1800 451 784 for regional callers
Fax: (02) 9689 1082

**Parramatta Justice Precinct
Criminal Law,
Children's Legal Service and
Prisoners Legal Service**

Level 1
160 Marsden Street
PARRAMATTA NSW 2150
DX 8283 PARRAMATTA

Criminal Law

Tel: (02) 8688 3800
Fax: (02) 8688 3890
TTY: (02) 9687 7538

Children's Legal Service

Tel: (02) 8688 3800
Fax: (02) 8688 3895

Prisoners Legal Service

Tel: (02) 8688 3888
Fax: (02) 8688 3895

Penrith

95 Henry Street
PENRITH NSW 2750
Tel: (02) 4732 3077
Fax: (02) 4721 0572
DX 8038 PENRITH

Port Macquarie

107 William Street
(entry from Hay Street)
PORT MACQUARIE NSW 2444
Tel: (02) 5525 1600
Fax: (02) 6584 9646
DX 7438 PORT MACQUARIE

**Riverina Murray – Wagga
Wagga**

Ground Floor
74-76 Fitzmaurice Street
WAGGA WAGGA NSW 2650
Tel: (02) 6921 6588
Fax: (02) 6921 7106
DX 5424 WAGGA WAGGA

Riverina Murray – Albury

Suite 1A
Level 1, 520 Swift Street
ALBURY NSW 2640
Tel: (02) 6020 7200
Fax: (02) 6041 1570
DX 5836 ALBURY

Sutherland

Ground Floor
3-5 Stapleton Avenue
SUTHERLAND NSW 2232
Tel: (02) 9521 3733
Fax: (02) 9521 8933
DX 4528 SUTHERLAND

Tamworth

Level 1
424-426 Peel Street
TAMWORTH NSW 2340
Tel: (02) 6766 6322
Fax: (02) 6766 8303
DX 6110 TAMWORTH

Wollongong

Ground floor
73 Church Street
WOLLONGONG NSW 2500
Tel: (02) 4228 8299
Fax: (02) 4229 4027
DX 27819 WOLLONGONG

**TTY Service is available at
the following offices:**

Head Office Sydney
(02) 9219 5126

Burwood
(02) 9747 0214

Parramatta Justice Precinct
(02) 9687 7538

National Relay Service (NRS)
133 677

Youth Hotline
1800 10 18 10

www.legalaid.nsw.gov.au