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| --- | --- | --- |
| Our Ref: | Phone:  Fax: | TEL: 02 XXXX XXXX  FAX: 02 XXXX XXXX |

Dear

**YOUR CHILDREN'S COURT MATTER**

|  |  |
| --- | --- |
|  | **Born on:** |

Please find **enclosed** the Assessment Report of filed on .

You should do your best to try and read through this report.

I have made an appointment for us to meet to talk about the report and the next steps. That appointment is as follows:

**Date:**

**Time:**

**Address:**

Your matter is back in Court on  **at 9:30am. You need to come to Court on this occasion.** It is likely that on this occasion the Court will Order

Please contact me on (02) you have any questions about this letter or if there is anything you do not understand.

Yours sincerely

**Solicitor**

Encl.