|  |  |
| --- | --- |
| **Our Ref:** | Phone:  Fax: |

**By Email:**

Dear

**Your Child Support Matter**

I am writing to you about your appointment with me at on .

I enclose a letter which I have faxed to Centrelink regarding your matter. As you will see, I asked Centrelink to grant you an exemption from their requirement to take action to obtain child support for from .

If you require any further advice about this matter, please contact me on .

Yours sincerely

**Solicitor**