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| **Our Ref**:  | Phone: Fax:  | TEL: 02 XXXX XXXX FAX: 02 XXXX XXXX |

The Registrar

Dear Registrar

**PROCEEDINGS NUMBER:**

I act for the in the above proceedings.

**OR**

I refer to the above and confirm that I am the Independent Children’s Lawyer **OR** Independent/Direct Legal Representative in this matter.

I enclose the following documents for filing:

I respectfully seek an order for leave to issue subpoenas.

There are no orders restricting the issuing of subpoenas.

I would be grateful if the enclosed subpoena could be given a date of production of .

Thank you for your assistance.

Yours sincerely

Solicitor

Encl.