|  |  |
| --- | --- |
| Our Ref: | Phone:  Fax: |

The Registrar

Dear Registrar

**CARE MATTER OF**

**PROCEEDINGS NUMBER:**

I act for the in the above proceedings.

**OR**

I refer to the above and confirm that I am the in this matter.

I issued a Subpoena to on .

I enclose the following:

1. Letter of service dated to ;
2. Letter of service dated to for the Secretary; and
3. Letter of service dated to for the .

I confirm that we have not been served with any application to set aside or notice of objection to access.

On he registry confirmed that the material has been produced to the Court.

I respectfully seek the standard access orders in accordance with Part 15.9 of Practice Note 5.

Thank you for your assistance.

Yours sincerely

**Solicitor**

Encl.