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| --- | --- |
| **Our Ref:**  | Phone: Fax:  |

**By Email:**

Dear

**Your Child Support Matter**

I am writing to you about your appointment with me at on .

I enclose a letter which I have faxed to Centrelink regarding your matter. As you will see, I asked Centrelink to grant you an exemption from their requirement to take action to obtain child support for from .

If you require any further advice about this matter, please contact me on .

Yours sincerely

**Solicitor**